**Application for the Roselee Bundy Student Travel to Asia Fund (Updated Fall 2022)**

**Any student applying for support from this fund must complete Sections A through D of this form. Submit completed applications and all supporting materials via email to the Director of East Asian Studies as soon as possible. If you are applying for support for your SIP project, the application is due no later than 5PM on the Friday of 8th week before you officially begin your SIP: 8th week Spring term for SIPs registered in Fall term, or 8th week Fall Term for SIPs registered in Winter term. For other types of funding requests, applications are due no later than one month prior to your planned departure.**

**Section A: Basic Personal Information**

Your Name:

Planned Graduation Year:

Student ID Number:

Major and Minor (if declared):

Email:

Phone Number:

Address:

**Section B: Academic Preparedness and Relevant Experience**

**Please provide a list of your coursework in East Asian languages, literatures, cultures, or history. For courses in progress, please put “Course in Progress” next to the course title.**

Course Title: Year and Term Taken: Place Taken:

Additional materials:

1. Please attach a copy of your academic transcript (unofficial acceptable).

2. Please attach a copy of your resume.

3. If you are planning to use these funds for SIP research, please attach your SIP proposal clearly indicating the name of your advisor, and if required, include documentation of pending IRB approval.

**Section C: Personal Narrative and Statements**

**Please write a series of short essays (no more than 250 words each) to help the selection committee better understand your goals, motivations, and aspirations for the student fellowship.**

**Question 1:** What particular project(s), program(s), and/or conference(s) do you plan to pursue if you are granted this fellowship? Reminder: These funds cannot be used to cover study abroad costs or for activities (ICRPSs, internships, etc.) directly associated with a study abroad program. What are your goals for the project? Please outline your concrete plans for accomplishing your goals. For example, if you plan to use this fund to support your SIP, where do you plan to go, for how long, and what libraries, museums, and/or other cultural sites do you plan to visit there toward this goal? If you are applying for this fellowship to go to a conference, please tell the committee any concrete plans you have related to the conference. If you are using it to support and internship in Asia, please explain you concrete plans for that internship experience. In short, you should strive to provide detailed information on your project for Question1.

**Question 2:** Why are you applying for this fellowship? Instead of just describing your project factually as in Question 1, please tell the committee your deeper personal and academic motivations for pursuing the project.

**Question 3:** How do you see this fellowship and your proposed project fitting into your overall education at K? How may it help with your major/minor? How may it enrich your overall education at K, and how may it contribute to your future professional career and/or graduate studies? What do you hope to gain from this fellowship that you think will be helpful for your educational and professional goals in the long run?

**Question 4:** In addition to your own education and career, how do you plan to share the results of your experiences with the Kalamazoo College community or the broader community beyond K? What skills, experiences, and ideas do you hope to gain from this fellowship to contribute to building a more equitable, multicultural global society?

**Section D: Estimated Budget**

**The fund has limited resources, so it may not be possible to provide support for all expenses. However, to allow the committee to determine how best to meet your needs, please offer an estimate of *all* of your planned expenses that is as accurate and comprehensive as possible. Also remember that these funds cannot be used to cover study abroad costs or for activities directly associated with a study abroad program.**

* + **Transportation:** Includes airfare, rail, bus, auto rental, and fuel/mileage. Check <https://businessoffice.kzoo.edu/purchasingpolicies/> for the current mileage rate.

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* + **Accommodations:** Includes hotels, hostels, and other forms of lodging. Please specify duration and nightly rate.

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* + **Meals:** Please estimate $30-35 per day for meals (if you will be paying for your own food), and multiply that cost by the number of days you will be traveling.

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* + **Supplies, Fees, or Technical Expenses:** Includes expenses such as postage, phone fees, microfilm, photography/photographs, photocopying, borrowing, or access fees.

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* + **Other:** Expenses not included in other categories (such as a stipend).

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* + **Total Funds Requested**

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